

HISTORIC DISTRICT COMMISSION
Meeting Minutes
May 11, 2015

CALL TO ORDER:

Vice-Chairperson Kaytee Faris, called the meeting to order at 4:08 p.m.

ROLL CALL:

Members Present: Dan Buscher Jim Hopkins
 Kaytee Faris Kim Tuck

Members Excused: Bruce Phillips, Mike Troutman, and Susan Baldwin

Staff Present: Marcel Stoetzel, Assistant City Attorney
Christine Zuzga, Planning Supervisor
Leona Parrish, Admin. Assistant, Planning Dept.

ADDITIONS / DELETIONS TO AGENDA: None

APPROVAL OF PREVIOUS MINUTES:

**MOTION MADE BY MR. KIM TUCK TO APPROVE THE MINUTES FOR THE
APRIL 13, 2015 HISTORIC DISTRICT COMMISSION MEETING AS
PRESENTED, SECONDED BY MR. DAN BUSCHER.**

ALL IN FAVOR; NONE OPPOSED; MINUTES APPROVED

CORRESPONDENCE: None

OLD BUSINESS: None

NEW BUSINESS:

A) **165 N. Washington Avenue** - *(Request from RWL Sign Co., Mr. Mark Ritchie on behalf of Bronson requesting a Certificate of Appropriateness to add new signage for Behavioral Health and HelpNet.)*

Mr. Mark Ritchie, RWL Sign Co., was present to speak. Stated this application request was for replacement of two of the three signs at this location with conforming signs per code. Said the signs have routed faces with text to be lighted only with low light and an awning for HelpNet.

Mr. Jim Hopkins asked if there was an awning present currently. Mr. Ritchie stated yes they will be recovering the existing awning.

Ms. Christine Zuzga, Planning Manager, stated the staff reviewed the application for Certificate of Appropriateness based on the Secretary of Interior Standards as well as our local ordinance and recommend approval of the signs as they do meet all the zoning requirements for signage. Said

the surrounding land uses are primarily governmental, public or institutional in nature and they do not feel that it would not be inappropriate for the signs at this location.

With no others wishing to speak, Ms. Faris asked commissioners for a motion.

MOTION WAS MADE BY MR. KIM TUCK TO APPROVE THE CERTIFICATE OF APPROPRIATENESS FOR NEW SIGNAGE FOR BEHAVIORIAL HEALTH AND HELPNET, ALSO THE RECOVERING OF AWNING FOR PROPERTY LOCATED AT 165 N. WASHINGTON AVENUE, PURSUANT TO HOUSING CODE CHAPTER 1470.09 “REVIEW OF APPLICATIONS” AND 1470.17 “PRESERVATION OF HISTORIC FEATURES” AND THE SECRETARY OF THE INTERIOR’S STANDARDS AND GUIDELINES AS OUTLINED IN THE STAFF REPORT; SECONDED BY MR. DAN BUSCHER.

ALL IN FAVOR; NONE OPPOSED; MOTION APPROVED

PUBLIC COMMENTS: None

COMMENTS FROM COMMISSION MEMBERS AND STAFF:

Ms. Kaytee Faris stated that 26 Fremont Street windows have been boarded-up and that the County is looking for funding to replace the roof to prevent any further damage.

Ms. Christine Zuzga stated Glenn Perian will be off work for an additional four weeks and is doing well but will need additional time off.

ADJOURNMENT:

Ms. Kaytee Faris, adjourned the meeting at 4:13 P.M.

Submitted by: Leona A. Parrish, Administrative Assistant, Planning Department